

To Whom It May Concern

This is to certify that Mr. Shaubhik Ghosh, Kolkata was an employee in our company as Faculty-CA from 26/06/2005 to 30/09/2009.

During his employment tenure he was assigned the function of Faculty-CA. He was found to have diligently carried out his duties to the satisfaction of his supervisors and seniors. He has been known to possess the team spirit and maintain good relationship with his colleagues.

For **The Institute Of Computer Accountants**

Kuldip Bhowmick



Mr. Kuldip Bhowmick
Regional Manager | HRM & Training
Date: 16/10/2009

ICA/TU/CIA/0025

30th December, 2008

Mr. Shaubhik Ghosh
Kolkata

Sub: Transfer Letter

Dear Shaubhik,

This is to inform you that the management has decided to transfer you from **CA Faculty-Kolkata** to **CA Faculty-Chennai** with effect from 27th of November, 2008. Your current locations will Chennai-Nungambakkam.

Your compensation structure will be 1, 92,000/- (Rupees: One Lakh and Ninety two Thousand only) per annum.

OTHER BENEFITS:

1. You shall be eligible for Provident Fund applicable as per company rules.
2. Other benefits as per company rules.

The terms & conditions of employment and other company policies remains the same.

Please sign and return a copy of this letter as a note of your acceptance of this letter.

We look forward to continue sharing your useful services to the company.

With best regards,

The Institute Of Computer Accountants

I accept:

Shaubhik Ghosh.

Kuldip Bhowmick



Mr. Kuldip Bhowmick

Regional Manager | HRM & Training